DBIA BOARD OF DIRECTORS' MEETING
Date/Time: December 13, 2023, 5:00 pm
Location: Outpost379, 379 George Street North, 2nd Floor, Teams link also provided

OUR MISSION: Continuously improve the experience of all who live, work and visit downtown by creating and championing initiatives that make Peterborough a unique destination and an economic centre that supports and celebrates its members and surrounding community.

EXPECTED ATTENDEES:
Alex Bierk, Michael Cherney, Brad Collyer, Neil Hannam, Paul Hurley, Tiffany Arcari Madeleine Hurrell, Sacha Lai-Svirk, Nigel Lister, Laura Montague, Joe Rees

Regrets sent: Mark Million

STAFF IN ATTENDANCE: None
RECORDER: S. Lai-Svirk

Item #	***Time Allotted***	***Subject***	***Attachment***	***Lead***	***Action***
1.0	Start 5:01 pm	Welcome/Land Acknowledgement		S. Lai-Svirk	
2.0		Approval of the DBIA Board of Management Minutes from November 8th, 2023		S. Lai-Svirk	*Moved: B. Collyer Seconded: M. Hurrell*
3.0		Approval of the Agenda		S. Lai-Svirk	*Moved: N. Hannam Seconded: M. Hurrell*
4.0		Declaration of Pecuniary Interest		S. Lai-Svirk	*None*
5.0	30 mins	In Camera Session		S. Lai-Svirk N. Hannam	
6.0		Reports: Office update, space and equipment enhancement / *Moved: M. Cherney* *Seconded: N. Hannam* *Motion to receive as information* *CARRIED*			
7.0		Liaison Reports		*Alex update*	*None*
8.0		Correspondence a) Community F.I.R.S.T.		S. Lai-Svirk	*None*
9.0		New Business		*J. Reese update*	*None*
10.0	6:05 pm	Adjournment		S. Lai-Svirk	*Moved: P. Hurley*

6.0 Reports

TO: Board of Directors
FROM:
SUBJECT:
DATE:

Issue:

Background:

Action Required:

Motion to Approve:

8.0 Correspondence

TO: Board of Directors
FROM: S. Lai-Svirk
SUBJECT: Community F.I.R.S.T. Program for the Downtown
DATE: December 13, 2023.

Correspondence:

- Email from SSgt Laine Schubert on November 29, 2023.
- Copied Hillary

Background:

- **A request / opportunity to meet with new ED**
- wanted to open the door to future contact with the DBIA and hopefully meet with the executive director at some point. I will be in charge of the new unit (Community FIRST) staring in January and want to establish a solid contact as we launch this new program.
- The new Community F.I.R.S.T program for our downtown members starts in January.
- A new dedicated response teams for theft, mischief, and other property crime.

Here is the breakdown of crime right now and how Police have been addressing the issues:

- Petty crime based on this year's Q3 reporting

- break & enter crimes are down 8.8% from last years Q3
- vehicle theft saw a 60.2% decrease from last years Q3
- fraud went down 20.5% from last years Q3
- Mischief dropped 25.1%
- robbery stats are the same as last years Q3

- By all accounts the Peterborough Police Service has been listening to our community to address crime and citizen concern regarding safety (Safer Public Spaces).
- Property crime will see a new dedicated team of officers tackling theft in our community with the Community F.I.R.S.T program launching in January.
- Peterborough Police Service Drug Unit has adopted a Four Pillar Approach: harm reduction/treatment, prevention, education and enforcement. This team works in partnership with the Peterborough Drug Strategy.
- The Mobile Crisis Intervention teams are still providing community-based care to individuals experiencing a mental health crisis.
- Violent crimes have a dedicated trauma-informed/ evidence-based Victim Services Unit to support victims of crime.

Action Required:

- Hillary to have the initial discussion, promote and show the DBIA's support of the program

Motion to Approve: No motion required.

DBIA Board of Management Meeting
Wednesday, November 8, 2023
Outpost 379, 379 George St., 2nd Floor
5:15 to 7:15 pm

Minutes

In Attendance:
Alex Bierk, Michael Cherney, Brad Collyer, Neil Hannam, Paul Hurley,
Madelein Hurrell, Sacha Lai-Svirk, Nigel Lister, Mark Million, Laura Montague, Joe Rees

Regrets sent: Tiffany Arcari

STAFF IN ATTENDANCE: None
RECORDER: S. Lai-Svirk

Item #	*Time Allotted*	*Subject*	*Attachment*	*Lead*	*Action*
1.0		Welcome/Land Acknowledgement		S. Lai-Svirk	5:16 pm
2.0		Approval of the DBIA Board of Management Minutes from October 11th, 2023		S. Lai-Svirk	Moved: M. *Hurrel* Seconded: J. *Rees*
3.0		Approval of the Agenda		S. Lai-Svirk	Moved: L. *Montague* Seconded: A. *Bierk*
4.0		Declaration of Pecuniary Interest		S. Lai-Svirk	None
5.0	1 hour	In Camera Session		S. Lai-Svirk N. Hannam	
6.0	30 mins	Reports a) Revised Strat Plan *Moved: L. Montague* *Seconded: P. Hurley* THAT the Board accepts the revised Strategic Plan – Future Ready, dated November 2023. CARRIED. b) Draft Budget *Moved: B. Collyer.* *Seconded: J. Rees* THAT the Board accepts the 2024 draft budget, with plans to absorb the $9,270 increase for Streetscape. CARRIED.		S. Lai-Svirk B. Collyer	

7.0	10 mins	Liaison Reports a) Parking Standards Report		A. Bierk	
8.0	20 mins	Correspondence b) CCTV Camera Committee Moved: M. Hurrell Seconded: J. Rees THAT L. Montague and M. Cherney sit on the CCTV Camera Committee and report back to the Board. CARRIED. c) Student Grant submissions Moved: L. Montague Seconded: N. Lister THAT N. Hannam work with Staff to submit a proposal for the Youth Employment and Skills Strategy Program (YESS) and report back to the Board. CARRIED. d)		S. Lai-Svirk	
9.0		New Business *Moved: N. Lister* *Seconded: M. Hurrell* *THAT DBIA staff work with A. Bierk and Joy on the development and implementation of the Downtown Merchant Pass for loading zones.* *CARRIED.* *Moved: L. Montague* *Seconded: B. Collyer* *THAT DBIA staff work with A. Bierk and Joy to develop a payment process for monthly discounted parking passes between DBIA.* *CARRIED.*			
10.0	7:25 pm	Adjournment		S. Lai-Svirk	Moved: A. *Bierk*